REGULAR MEETING – MONDAY, JULY 21, 2008 PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET 6:30 P.M.

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Bruce Karney.

2. ROLL CALL

Task Force Steering Committee Members Present: Steven Bishop, Yvonne Farrell (6:45 p.m.), Sue Graham, Cynthia Kapphahn (6:52 p.m.), Bruce Karney, James Kempf, Marn Yee Lee (6:37 p.m.), Ignacio Martin-Bragado and Janis Zinn.

Task Force Steering Committee Members Absent: Deb Henigson (excused), Aileen La Bouff (excused) and Randy Potter.

At-Large Members Present: John Carpenter, Nancy Dinsmore, Bruce England, Mark Gilkey, David Oliver, David Paradise, Elisa Peters, Jeff Segall, Cheryl Woodward and Gary Young.

General Public Present: Dick Lagerstrom and Barbara Lagerstrom.

City Staff Present: Steve Attinger, Environmental Sustainability Coordinator.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Bruce England asked for guidance on what to tell members of the public who are interested in contributing to the Task Force at this late point in the process. He also inquired what will happen to the Task Force after the recommendations are delivered to the City Council in September and whether the Task Force will recommend to Council that it continue beyond this point.

4. MINUTES APPROVAL

Motion—M/S Martin-Bragado/Zinn—Carried 7-0; Farrell and Kapphahn absent—Approve the minutes of the July 14, 2008 meeting.

5. **NEW BUSINESS**

5.1 FINAL REPORT—CONTENT AND ORGANIZATION

This item was taken third, out of order. The Working Groups should keep their reports as short as possible, moving any detailed information into an appendix located at the end of each Working Group's "chapter." Each Working Group should include a *prioritized* list of its recommendations at the beginning of its chapter. The overall report will be organized by Working Group area as opposed to by "policy" area. To provide for easier reading, the editorial subteam will write an Executive Summary, including the major themes from the full report.

5.2.A WORKING GROUP FINAL RECOMMENDATIONS DISCUSSION

The Adaptation to Climate Change Working Group received comments and answered questions about the draft final recommendations report.

5.2.B WORKING GROUP FINAL RECOMMENDATIONS DISCUSSION

This item was taken fourth, out of order. The Suburban Natural Ecosystems and Biodiversity Working Group received comments and answered questions about the draft final recommendations report.

5.2.C WORKING GROUP FINAL RECOMMENDATIONS DISCUSSION

This item was taken first, out of order. The Water Availability and Use Working Group received comments and answered questions about the draft final recommendations report.

6. TASK FORCE STEERING COMMITTEE/STAFF COMMENTS, QUESTIONS AND REPORTS

The Steering Committee decided the order of Working Group discussions for the July 28, 2008 meeting: (1) Waste, Waste Reduction and Recycling; (2) Built Environment; and (3) Transit and Transportation.

7. ADJOURNMENT

The meeting was adjourned at 9:49 p.m.

SPA/9/PWK 916-07-21-08mn-E^